

## APPLICATION FOR A PERMIT TO TAKE PHOTOS AND SHOOT FILMS

SHOOT FILMS     TAKE PHOTOS

Name, first name: \_\_\_\_\_

Editorial office/institution: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Client: \_\_\_\_\_

Purpose: \_\_\_\_\_

Subject of contribution: \_\_\_\_\_

Reference to the library: \_\_\_\_\_

Publication date: \_\_\_\_\_

Date: \_\_\_\_\_ Time/duration: \_\_\_\_\_

Shoot location:     TIB Technik/Naturwissenschaften (Science/Technology)     TIB Conti-Campus  
 TIB Sozialwissenschaften (Social Sciences)     TIB Rethen  
 TIB Geschichte/Religionswissenschaft (History/Religious Studies)

Motif/areas: \_\_\_\_\_

(e. g. foyer, reading room) \_\_\_\_\_

Technical equipment: \_\_\_\_\_

Number of people: \_\_\_\_\_

Remarks: \_\_\_\_\_

### TERMS AND CONDITIONS OF USE:

- The photos/films shall be published exclusively for the purpose specified in the application.
- Upon entering the library, you accept our Terms and Conditions of Use.
- The applicant shall ensure that library operations are not disturbed during the video/photo shoot and that the privacy rights of the persons portrayed are safeguarded. He/she guarantees that the work shall be performed with caution; he/she shall be liable for any damages caused as a result of the work.
- The applicant shall obey any instructions given by the responsible TIB employee.
- Please refer to the “German National Library of Science and Technology (TIB)” in the photo/video credits.
- Once the contribution containing the photo or film has been completed, please send us a free specimen copy.

**Please complete and send the application form at least two weeks (for videos) or two days (for photos) before the scheduled day of the shoot:**